



## SUMMER CAMP APPLICATION FOR ADMISSION

### STUDENT INFORMATION - please print or type

Legal Family Name		First Name	Middle Name
Mailing Address:			
E-mail Address:		Home Telephone:	
Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>	Citizenship:	Date of Birth: Month/Day/Year	First Language:

### FAMILY INFORMATION

Parent/Guardian Name:	Phone:
Email:	
Parent/Guardian Name:	Phone:
Email:	

### PROGRAM PREFERENCES

I would like to begin in: <input type="checkbox"/> July <input type="checkbox"/> August Day _____
Please choose the length of program (between 1 and 8 weeks): _____ Weeks
Accommodation: <input type="checkbox"/> Homestay <input type="checkbox"/> I have arranged my own accommodation
Have you studied at a school in Canada before? Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, where? _____

### AGENT

Company Name:	
Contact Name:	
Email:	Telephone:

### MEDICAL INFORMATION

<ul style="list-style-type: none"><li>If you have any health problems and require medication, you must bring a letter from your doctor explaining the problem and medication required.</li><li>If there are certain medical procedures that are unacceptable to you for religious or other reasons, please attach a signed and witnessed medical directive.</li></ul>	
Do you take medication? Yes <input type="checkbox"/> No <input type="checkbox"/> What kind?	How often?
Are you allergic to any medications? Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain:	
Do you have any other allergies? Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain:	
Do you have any special medical conditions or needs?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Please explain:	
Do you get motion sickness when you ride in cars or buses?	Yes <input type="checkbox"/> No <input type="checkbox"/>



## EMERGENCY CONTACTS

Please tell us who to contact in case of an accident or medical emergency.	
<b>Contact # 1</b>	
Name:	Relationship to Student:
Phone Number:	Address:
<b>Contact # 2</b>	
Name:	Relationship to Student:
Phone Number:	Address:

## PARTICIPATION AGREEMENT

The High School at VIU Program Rules:

For the health, welfare, and academic well-being of students, the following rules are to be obeyed. The **student** must:

1. abide by the laws of Canada and the student's home country;
2. not drink alcoholic beverages or use drugs or medications unless prescribed by a doctor;
3. not drive any motor vehicle other than his/her own;
4. abide by school rules, be on time for classes;
5. be respectful, responsible and responsive both at school and in the homestay family home;
6. obtain written permission from the principal for overnight trips outside of Nanaimo

Any continuous failure to abide by the above guidelines may result in dismissal from The High School at VIU and notification to Immigration Canada.

## PERSONAL INFORMATION PROTECTION ACT (PIPA)

### Documentation and Information Collection Consent Form

Personal information collected from THS students is a requirement from the Ministry of Education and other government agencies. It is also collected to ensure the safety of our students. Written consent to have and maintain this information on file is required from parents/guardians of students in our school.

Privacy Act: The High School at VIU collects personal information that may include, but is not limited to:

- student identification information
- birth certificate/passport
- legal guardianship
- court orders (if applicable)
- parent and/or guardian work numbers and email addresses
- behavioral, academic and health information
- most recent report card
- emergency contact information (including but not limited to doctor's name and number, health insurance number) and
- any additional reasonable information needed for registration.

☐ **YES** I/we consent to the above.

☐ **NO** I/we do **NOT** consent to the above

Photographs/video: The High School at VIU uses pictures and videos of THS students and samples of their work in its newsletters, yearbooks, promotional materials, teacher blogs, on its website and Facebook page, and in other print material.

☐ **YES** I/we consent to the above

☐ **NO** I/we do **NOT** consent to the above

Internet/Email: The High School at VIU gives students access to the internet and email for constructive educational purposes only.

☐ **YES** I/we consent to the above

☐ **NO** I/we do **NOT** consent to the above



## APPLICATION FEE PAYMENT

- ☐ CHEQUE (payable to Vancouver Island University) is in the mail.
- ☐ MC/VISA/AMEX NO: \_\_\_\_\_  
EXPIRY DATE: \_\_\_\_\_ CARDHOLDER NAME: \_\_\_\_\_
- ☐ BANK WIRE PAYMENT has been transferred to the following:

Royal Bank of Canada, Downtown Branch  
205 Commercial Street, Nanaimo, BC, V9R 5G6, Canada  
Bank No: 003  
Branch No: 03120  
Account No. 0000695  
Swift Code: ROYCCAT2  
Beneficiary: Vancouver Island University (The High School)  
Details of Payment: **Please provide student name and student ID**

### IMPORTANT INFORMATION FOR PAYMENTS

- **ALL PAYMENTS** must include student name
- **FAX** a copy of the bank wire payment confirmation to 1-250-740-6470 OR  
**EMAIL** to [highschool@viu.ca](mailto:highschool@viu.ca)
- **BANK CHARGES** are the responsibility of the sender

### REFUND POLICY:

1. The application fee and the homestay placement fee are non-refundable.
2. All requests for refunds must be in writing.
3. Full payment is required a minimum of 8 weeks prior to the commencement of the program.
4. A full refund of all fees (except those noted in No. 1 above) will be paid only if a travel visa is refused by Immigration Canada. In order to receive this refund, the student must submit to The High School at VIU or Vancouver Island University a letter of rejection from Immigration Canada authorities as proof of the refusal.
5. There is no refund of fees if a student:
  - is found to be in serious contravention of school rules and is asked to leave the school (for example - chronic, unexplained absenteeism; consuming alcohol or drugs at school; demonstrating behaviour which impacts negatively on The High School at VIU or Vancouver Island University;
  - a student withdraws from the program;
  - a student has been removed from two homestay placements for violation of the homestay policy;
6. The laws of the Province of British Columbia apply.

All requests for refunds not covered by the above policy must be submitted in writing to the Dean, International Education, Vancouver Island University.

### SIGNATURES

1. I have read and agree to accept the above high school regulations (Participation Agreement, Refund Policy and Personal Information Protection Act Consents).
2. We understand that acceptance of this application in no way guarantees admission to the high school.
3. We certify that all statements on this application are true and complete. We understand that misrepresentation of this information in any material way may result in cancellation of admission or registration status.
4. The information on this form is collected under the authority of the Personal Information Protection Act (PIPA).

Name of Student (please print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Parent/Guardian (please print): \_\_\_\_\_

Relationship to student: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## PROCEDURE

The following documentation should be submitted to our office.

1. Completed and signed application form
2. Proof of age and verification of legal name (copy of passport photo page)
3. Completed Homestay Student Profile
4. \$200 non-refundable application fee

Upon receipt of the application documents noted above, an invoice and a conditional letter of acceptance will be provided. Please make full payment of the invoice by an electronic funds transfer or credit card. Once payment is received we will issue an Official Letter of Acceptance

At least six weeks prior to your start date please submit the student's travel itinerary (flight number, date and time of arrival to Nanaimo). Students should arrive no more than 5 days before school begins, but should give themselves some time to adjust to their new surroundings. Students will be met at the Nanaimo Airport or at one of the Nanaimo Ferry Terminals (Duke Point or Departure Bay) by their host family.

## FEE SCHEDULE

Fee schedule is subject to change.

	<b>1 Weeks</b>	<b>2 Weeks</b>	<b>3 Weeks</b>	<b>4 Weeks</b>	<b>5 Weeks</b>	<b>6 Weeks</b>	<b>7 Weeks</b>	<b>8 Weeks</b>
Application Fee (non-refundable)	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200
Tuition Fee	\$600	\$1200	\$1800	\$2,400	\$3000	\$3,600	\$4200	\$4800
Activity Fee	\$135	\$285	\$345	\$405	\$530	\$660	\$945	\$1080
Homestay Placement (non-refundable)	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200
Homestay Rent	\$195	\$390	\$585	\$780	\$975	\$1170	\$1365	\$1560
<b>TOTAL</b>	<b>\$1330</b>	<b>\$2275</b>	<b>\$3130</b>	<b>\$3985</b>	<b>\$4905</b>	<b>\$5830</b>	<b>\$6910</b>	<b>\$7840</b>

Notes:

- Additional homestay fees are payable at \$27 per night for extra nights and must be paid upon arrival.
- Full payment is required a minimum of 8 weeks prior to commencement of program.
- You are required to arrange medical insurance for the duration of your stay in Canada, we also require accidental rental damage insurance. You will be asked to provide proof of coverage before you arrive.