



## THE HIGH SCHOOL AT VIU STUDENT PROFILE

### HOMESTAY APPLICATION CHECK LIST

#### SEND THE COMPLETED STUDENT PROFILE TO THE HIGH SCHOOL ALONG WITH YOUR APPLICATION PACKAGE

- ☐ Completed High School Student Profile, including Letter of Agreement, *signed by parent and student* (Pages 1-6)
- ☐ Homestay Fee Payment: \$200 non-refundable placement fee + \$780 refundable deposit +\$780 per month paid to The High School at Vancouver Island University (please see invoice from THS)
- ☐ Arrival Details (page 7)

For information and assistance about how to travel from Vancouver to Nanaimo, refer to the following link:  
<http://www2.viu.ca/international/arrival.asp>

**Please note: Students MUST be attending classes at THE HIGH SCHOOL to live in homestay.**

<b>WHEN WILL YOU START?</b>	<input type="checkbox"/> September	<input type="checkbox"/> February	and/or <input type="checkbox"/> Summer	Year _____
<b>WHAT PROGRAM?</b>	<input type="checkbox"/> English Language Learning 10, 11, 12 <input type="checkbox"/> BC Dogwood Diploma Graduation Program (for grades 10, 11, 12) <input type="checkbox"/> and/or Summer Program (6 weeks in July – August)			
<b>PROGRAM:</b>	Start date: _____ (Year-Month-Day)		End date: _____ (Year-Month-Day)	
<hr/> <b>NAME</b> Last/Family/Surname _____ First/Given Name _____ English Name/Nick-name _____				
<hr/> <b>NATIONALITY</b> _____ <input type="checkbox"/> Male <input type="checkbox"/> Female Date of birth _____ (Year-Month-Day)				
<hr/> <b>HOME/MAILING ADDRESS</b> _____ (Street Address)				
<hr/> (City) _____ (Country) _____ (Code) _____				
<hr/> <b>TELEPHONE NUMBER</b> (Country/City Code) _____			<hr/> <b>STUDENT'S EMAIL</b> _____	

<b>AGENCY:</b> _____ (if applicable)	<b>NAME OF AGENT OR PARENT:</b> _____
<b>AGENT'S EMAIL:</b> _____	<b>PARENT'S EMAIL:</b> _____
<p><i>Where possible, all correspondence from the Homestay/Peerstay Office will be sent to the agent, parent, student and The High School.</i></p>	

The information on this form is collected under the authority of the University Act. The information submitted herein will only be used to match an international student with a host family.

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FAMILY INFORMATION	
Mother:	Father:
Address:	Address:
City:	City:
Country:	Country:
Telephone:	Telephone:
Email:	Email:
Brothers or Sisters: (include name, gender & age)	1.
	2.
	3.

FRIENDS AND/OR RELATIVES IN CANADA	
Name:	Name:
City:	City:
Telephone:	Telephone:
Email:	Email:
Relationship to you:	Relationship to you:

**INDICATE WHERE YOU WERE LOCATED LAST YEAR:**

- ☐ Home country      ☐ Another country      ☐ British Columbia      ☐ Another Canadian province

**INDICATE HOW LONG YOU INTEND TO STAY IN THE HOMESTAY PROGRAM:**

- ☐ One Academic year      ☐ One semester      ☐ Graduation      ☐ and/or Summer Program

**EDUCATIONAL BACKGROUND:**

- ◆ In what grade or level are you currently enrolled? \_\_\_\_\_
- ◆ What are your favorite subjects at school? \_\_\_\_\_
- ◆ What languages do you: Speak? \_\_\_\_\_  
Read or write? \_\_\_\_\_
- ◆ How many years have you studied English in school? \_\_\_\_\_
- ◆ Have you ever studied and/or traveled abroad? ☐ No ☐ Yes If yes, where, when and for how long? \_\_\_\_\_  
\_\_\_\_\_
- ◆ Will you bring your own computer? ☐ Yes ☐ No *Use of the family computer will be limited.*
- ◆ Do you smoke? ☐ Yes ☐ No ☐ Occasionally *There is a no-smoking policy at THS.*  
***Please note: In BC, it is illegal to buy or to give cigarettes to minors (under 19).  
Canadian families do not allow smoking in their homes.***
- ◆ What are your hobbies and interests? \_\_\_\_\_

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- ◆ What kind of music do you like? \_\_\_\_\_
- ◆ Do you play a musical instrument? ☐ No ☐ Yes Which one(s)? \_\_\_\_\_ (E.g. trumpet, piano, etc.)
- ◆ Do you like animals as pets? Describe: \_\_\_\_\_
- ◆ Do you plan to spend time with your host family? ☐ No ☐ Yes If yes, approximately how many hours per week? \_\_\_\_\_
- ◆ What activities would you like to do with your host family? ☐ play sports ☐ attend movies ☐ watch television  
☐ go for walks ☐ sightsee ☐ go camping ☐ cooking/baking ☐ other, explain \_\_\_\_\_

### INDICATE YOUR FOOD LIKES AND DISLIKES:

Food for breakfast, lunch and dinner is provided by the host. Students will be taught to prepare their own breakfast and lunch.

Food	Like	Dislike	OK
Meat (pork, beef, lamb, etc.)			
Fish/seafood			
Poultry (chicken, turkey, etc.)			
Eggs			
Vegetables			
Dairy Products (milk, cheese, yogurt, etc.)			
Fruit			
Sandwiches			
Beans/lentils			
Other:			

- ◆ Are you able to cook? ☐ No ☐ Yes ☐ A little
- ◆ Do you have food allergies? ☐ No ☐ Yes Describe: \_\_\_\_\_
- ◆ Do you require a special diet? ☐ No ☐ Yes Describe: \_\_\_\_\_ (e.g. vegetarian, vegan, etc.)
- ◆ Do you take any medication? ☐ No ☐ Yes  
Name the medication and condition: \_\_\_\_\_
- ◆ Do you have any special physical needs? ☐ No ☐ Yes Describe: \_\_\_\_\_
- ◆ Are you allergic to dogs? ☐ No ☐ Yes Describe your allergy: \_\_\_\_\_
- ◆ Are you allergic to cats? ☐ No ☐ Yes Describe your allergy: \_\_\_\_\_

***Most Canadian families have at least one pet in the home***

- ◆ Do you have any other allergies? (Medicines, plants, etc.) ☐ No ☐ Yes

Name the allergy source and its effects: \_\_\_\_\_

**MEDICAL INFORMATION:** If you have any health problems, allergies and/or require medication, you must bring a letter, written in English, from your doctor, that explains the problem, medication required, and medication dosage. If there are certain medical procedures that are unacceptable to you for religious reasons, bring a signed and witnessed medical directive with you, written in English, when you come. We will need to see your medical directive, along with any international medical insurance you may have when you first arrive.

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**YOUR CHARACTER:**

(check all that apply)

- |  |                                       |                                    |  |
|--|---------------------------------------|------------------------------------|--|
| <input type="checkbox"/> sociable  | <input type="checkbox"/> independent  | <input type="checkbox"/> energetic | <input type="checkbox"/> quiet                         |
| <input type="checkbox"/> talkative   | <input type="checkbox"/> adapt easily | <input type="checkbox"/> shy       | <input type="checkbox"/> willing to try new activities |
| <input type="checkbox"/> other, describe: _____ (E.g. artistic, musical, etc.) |                                       |                                    |  |

**YOUR PREFERENCES:**

(check all that apply)

- |   |  |
|---|--|
| <input type="checkbox"/> family with young children (age 0-11)        | <input type="checkbox"/> family with teenagers (age 12-19) |
| <input type="checkbox"/> family hosting another international student | <input type="checkbox"/> adult(s) without children         |
| <input type="checkbox"/> adult(s) with adult children                 | <input type="checkbox"/> no preferences                    |

**YOUR ENGLISH LEVEL:**

- |                               |                                   |                                   |                                       |                                   |
|-------------------------------|-----------------------------------|-----------------------------------|---------------------------------------|-----------------------------------|
| <input type="checkbox"/> none | <input type="checkbox"/> survival | <input type="checkbox"/> beginner | <input type="checkbox"/> intermediate | <input type="checkbox"/> advanced |
|-------------------------------|-----------------------------------|-----------------------------------|---------------------------------------|-----------------------------------|

Additional comments/information: \_\_\_\_\_

Canada is a multicultural society that values and respects the diversity of all Canadians. Many different kinds of Canadian families participate in the Homestay/Peerstay Program. There are single people with or without children, as well as couples with or without children. There are also Canadians of many races, religions, and cultures. Vancouver Island University hosts consist of suitable Caucasian and non-Caucasian families.

Some families work full-time, while others work part-time and/or are retired. Every host family will have its own unique lifestyle, so be open and willing to share and enjoy a meaningful homestay experience with the host family we have selected for you.

Due to the geography of the Nanaimo area, many VIU host families are not located close to the campus. Students may be placed in homes 3 blocks or less, from a bus stop. Students can expect between 30-60 minutes travel time, to and from school by bus.

Homestay fees are \$780 a month from the first of the month to the end. Otherwise, rates are \$27 a night. The Homestay/Peerstay office will determine what fees are owing to the host family.

**I understand and agree with the information contained on this form. I further understand that Vancouver Island University staff will select a host family based on the information I have provided and that they cannot guarantee that all my personal preferences will be met.**

I hereby authorize Vancouver Island University to release information in this application to my host family.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

**Complete and return to:**

**The High School**  
900 Fifth Street – Building 350 Nanaimo, BC V9R 5S5  
Email: [highschool@viu.ca](mailto:highschool@viu.ca) Fax: 250-740-6470



## HIGH SCHOOL STUDENT HOMESTAY LETTER OF AGREEMENT

The Vancouver Island University Homestay/Peerstay Program (HS/PS) is designed to promote friendship and language learning, and to provide an opportunity for cultural exchange between Canadian families and the international students who attend Vancouver Island University or The High School at Vancouver Island University.

While you are in Vancouver Island University Homestay, expect to be treated with respect by your hosts. Equally, you must treat your host(s) with respect.

### I UNDERSTAND THAT AND/OR AGREE TO:

1. The Homestay/Peerstay office will administer payment of the monthly homestay fee to my host family on my behalf.
2. The HS/PS coordinator or manager will select a host for me from those who are available, based on the information I have provided. I understand that Vancouver Island University cannot guarantee that all my personal preferences will be met.
3. Be responsible for all telephone expenses, including long distance charges and taxes. If I choose to have my own landline in the home, I will pay the installation charge, and monthly rental and usage charges. I will use a long distance telephone card if I use my host family's telephone. I will ask permission to make long distance calls on my host family's phone before I use it. Mobile phone purchases and contracts are my sole responsibility.
4. I will not engage in, nor sign, any contracts with my host that would incur any financial obligation or responsibility for either party. For example: bank account, mobile phone, rentals, or purchases of any kind.
5. Become familiar with and understand the routines of my homestay family, and follow those routines.
6. Discuss with my hosts any of my special requirements, preferences and interests, so they can understand what I will need to feel comfortable.
7. **Always tell my hosts if I will be away overnight in Nanaimo, and leave a telephone number where I can be contacted.**
8. **As a The High School student at VIU, I will always have written permission from my Canadian legal guardian, my host family and my natural parents to stay away from the homestay home overnight, outside of Nanaimo.**
9. Always tell my hosts if I will not be home for the evening meal, or if I will be arriving home late in the evening.
10. Ask my hosts' permission before inviting guests to the home.
11. Purchase my own toiletries and personal items.
12. Clean my own room and change the bed sheets. Clean the bathroom after I use it. Help my hosts clean the dishes after the evening meal. Be prepared to do my own laundry, make my own breakfast and lunch, and assist in household duties as other family members do.
13. Arrange for personal insurance for my possessions. Neither Vancouver Island University nor the hosts will be responsible for the replacement of my possession that are lost or damaged.
14. In cases where I have a problem with my host family, the HS/PS coordinator or manager will help me talk to my hosts about the problem. Because Canadian customs are different from customs in my country, my hosts may not know that I am feeling uncomfortable. Problems can be solved only if the hosts know about them.
15. Where it is not possible to resolve a problem, the HS/PS coordinator or manager will agree to move me as soon as possible. The HS/PS coordinator or manager will determine the payment owed.
16. **Consult the HS/PS coordinator or manager before I make a decision to move from homestay.**

17. Give a minimum of **30 days' notice**, in writing with a Moving Notification form before moving from homestay. Notice can be given on any day of the month.  
Example: A student, who completes a Moving Notification form with her host family on May 23, is responsible for homestay fees until June 21 (30 days later).
18. After I have given my homestay family 30 days' notice, I agree to pay homestay fees for the following 30 days, regardless of whether I stay in the homestay for the full 30 days, or not.
19. Lack of 30 days' notice will mean less than a full return of my homestay deposit.
20. The refundable homestay deposit may not be returned in full, if (but not limited to): I have not given 30 days' notice in writing (Moving Notification form), or there are cleaning costs or damages in the home as a result of my conduct. Other outstanding bills or monies owing to the host may also be deducted from my homestay deposit and may delay my deposit refund.
21. Homestay deposits must be requested in writing (Moving Notification form) no later than 36 months after the last day of registered classes at The High School at Vancouver Island University.
22. In the event there is a concern for risk of safety to me or others, VIU HS/PS staff may share information with Western Student Housing Ltd (on campus housing VIU) or with another VIU host family, in order to place me in an appropriate accommodation. This is in accordance with Freedom of Information and Protection of Privacy guidelines.
23. **Conduct myself with appropriate behavior in homestay.** Inappropriate behaviors in homestay include, but are not limited to the use or possession of illegal drugs or paraphernalia, sexual relations, intoxication, theft, racism, willful property damage, inappropriate internet usage. Such conduct is prohibited and grounds for immediate removal from the Homestay/Peerstay Program. Refer to the Vancouver Island University, Student Code of Conduct website.
24. Students who are no longer attending classes are not eligible to live in a VIU Homestay. Students deemed inappropriate to attend classes (expelled or withdrawn for lack of attendance), must move out of the HS/PS home within an appropriate amount of time, to be determined by the Homestay Coordinator or Manager (usually within 24-72 hours but dependent on circumstances). Students are responsible to pay the balance of the 30 day notice to their host family in cases where the student conduct is the reason for the removal from The High School at Vancouver Island University classes, or expulsion from The High School at Vancouver Island University.

**I understand and agree to the terms and conditions of items 1 through 24 of this High School Student Homestay Letter of Agreement.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent or Guardian (Required if applicant is under 19 years of age)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Agent/person assisting the student with this application

\_\_\_\_\_  
Date

**Students who cancel their match after being placed with a host family will forfeit 50% of the homestay deposit. If the student cancels before being placed with a family, only the placement fee will be forfeited.**

**All homestay fees, including the refundable homestay deposit (\$780) and non-refundable placement fee (\$200), must be paid to The High School, as invoiced.**

**Students will be matched only when the Homestay/Peerstay office has received the completed Student Profile, the confirmation that all the fees (deposit, placement fee, homestay fees) have been paid to The High School, and student arrival details to Nanaimo.**



## INTERNATIONAL STUDENT ARRIVAL INFORMATION

Fax: 250-740-6470 or Email: [highschool@viu.ca](mailto:highschool@viu.ca)

**PLEASE SEND YOUR ARRIVAL DETAILS AS SOON AS POSSIBLE**

Plan to arrive in Nanaimo, on Vancouver Island, 4-5 days before classes start

Name of Student: \_\_\_\_\_  
Last/Family/Surname First/Given Name

Birth Date: \_\_\_\_\_ Male ☐ Female ☐

☐ Arrival at **VANCOUVER INTERNATIONAL AIRPORT:**

Date \_\_\_\_\_ Time \_\_\_\_\_

Airline \_\_\_\_\_ Flight Number \_\_\_\_\_

*\*\*If you wish to be met at the Vancouver airport, please see **Arrival Services** below.*

### How will the student arrive to Nanaimo?

☐ Arrival at **NANAIMO AIRPORT:**

Date \_\_\_\_\_ Time \_\_\_\_\_

Airline \_\_\_\_\_ Flight Number \_\_\_\_\_

OR

☐ Arrival at **NANAIMO FERRY TERMINAL:**

☐ Horseshoe Bay to Departure Bay - Date: \_\_\_\_\_ Time: \_\_\_\_\_

or

☐ Tsawwassen to Duke Point - Date: \_\_\_\_\_ Time: \_\_\_\_\_

### Arrival Services

If students are not making a connecting flight to Nanaimo Airport (YCD) from Vancouver International (YVR) and would like assistance to any of the ferry services (BC Ferries), or harbour to harbour float planes, please contact [Beaton's Meet and Greet](http://www.beatonsmeetandgreet.com), at <http://www.beatonsmeetandgreet.com> to reserve online. They will be happy to meet students at the exit from the arrivals area at YVR and transport them to the ferry or float plane service that they have chosen. Beaton's will also help purchase a ticket on students Vancouver to Nanaimo transportation and make sure that if students are staying with a host family in Nanaimo, that the host is informed and ready to pick the student up at the appropriate location.

- If your flight from Vancouver to Nanaimo is delayed or cancelled, please ask staff at the Airline Information Desk for assistance to find out when your flight will be rescheduled. **Contact your host family directly if you have been placed in a VIU Homestay.** Please notify our office when there are changes to your travel plans.