



International students must enclose:

1. A \$150 (Cdn) non-refundable Application Processing Fee.
2. A passport-size photograph.
3. A certified copy of all educational documents. (Enclose one copy in the original language, and a certified copy translated into English, if applicable.)
4. Proof of successful completion of VIU English Language Centre, University Preparation Program, or min. TOEFL 550 (Institutional Number 9581), TOEFL Computer Based Test (CBT) 213, iBT 88 with no section under 20, IELTS 6.5 with no band under 6.0, CAEL 70, or Cambridge Certificate of Advanced English (min. 'B') or Proficiency in English (min. 'B').
5. (a) Enclose a letter of introduction explaining how the MBA will contribute to your career plans.
(b) Enclose a résumé describing your work and/or volunteer experience.
(c) Enclose 2 letters of reference from former employers and/or professors.

Canadian students must enclose:

1. A \$150 (Cdn) non-refundable Application Processing Fee.
2. An official copy of all educational documents.
3. (a) Enclose a letter of introduction explaining how the MBA will contribute to your career plans.
(b) Enclose a résumé describing your work and/or volunteer experience.
(c) Enclose 2 letters of reference from former employers and/or professors.

Personal Data	Family Name	First Name	Middle Name	E-mail Address:	
	Telephone Number () ()	Fax Number () ()	Date of Birth Yr. Mo. Day	Place of Birth	Male [] Female []
	Mailing Address				
	Citizenship [] Canadian Citizen [] Permanent Resident (landed immigrant)		First Language	Social Insurance Number	
INTERNATIONAL	First Language	Citizenship (if not Canadian)	Citizenship Status will be: [] Study Permit [] Minister's Permit [] Other, specify		
	Passport/Travel Document No.	Country of Issue	Sponsoring Organization & E-mail Contact		
Program	Emergency Contact				
	Name	Telephone	E-mail Address	Preferred Language	Relation to student (father, friend, etc.)
	MBA/MScIB start date requested _____ / _____ / _____ day month year				
Educational Background	I plan to begin my studies in VIU English Language Centre's University Preparation Program [] Yes [] No If no, enclose proof of English language ability. (See #4 at the top of this page.)				
	Name of last school/college/university attended _____				
	From _____ year to _____ year Transcript attached [] Program of graduation attached [] To be sent later []				
	Grade/Form/Level completed or Degree/Diploma earned _____				
Address of last school/college/university attended _____					
_____ City _____ Country					
Previous Year's History		Please indicate your main activity during the past year.			Please indicate where you were located.
[] Other Educational Institution		[] Attending College		[] Other	[] in British Columbia [] in another country
[] Working		[] Attending University			[] in another province
Payment & Declaration	Type of Payment				
	[] Certified Cheque or Money Order - Reference # _____				
	[] Bank Transfer - Reference # _____				
	[] Credit Card: [] VISA [] MasterCard [] American Express				
[] I authorize to charge \$150 (Cdn) to my credit card.					
Credit Card Number: _____					
Expiry Date: _____ Month _____ Year					
Cardholder's Name: _____					
Cardholder's Signature: _____					
Please read the following before signing:					
1. I understand that acceptance of this application does not guarantee admission to a program or course.					
2. I understand that my admission is subject to availability of a place for me in the program for which I have applied.					
3. I agree to abide by the rules and regulations of Vancouver Island University (VIU) and of the department and program in which I shall be registered, and any changes which may be made while I am a student at VIU.					
4. I certify that all statements on this application are true and complete. I understand that misrepresentation of this information in any material way may result in cancellation of my admission or registration status.					
I hereby authorize Vancouver Island University to release transcripts of my record to:					
[] Parents [] Sponsoring Agency [] Other Educational Institution					
Date: _____					
Signature of Applicant: _____					
I declare that the statements in this application are complete and correct.					